

Operations Executive

Key Attributes:

Quick-thinking, Approachable, Organised

Role Description:

Your primary role is to oversee the daily operations of all the company's tours. As part of the Operation Department, you will assist in managing tours, events and attractions. Your key responsibilities are to plan and execute the smooth day-today operation of vehicles, boats, visitor counters and attractions.

Requirements:

Ideally, you have a Diploma in Business Management/Tourism & Hospitality. You possess the relevant experience in club/hotels/vehicles or any service industry and event management company. Very resourceful with extensive network, you enjoy bringing order to operations.

Experience:

Min 2-4 years' experience in hospitality or retail sector

Education:

Degree or Diploma in Business Management/Tourism & Hospitality

To Apply: Email resume to career@ducktours.com.sg with an attached photo and job title as subject header

We regret that only shortlisted candidates will be notified.